

# APPLICATION FOR PRESENTATION IN THE 142ND JILM ANNUAL MEETING IN SPRING

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## IMPORTANT DAYS:

- Deadline of application: January 20, 2022
- Deadline of manuscript submission: March 14, 2022
- The date of publication of the proceedings: April 27, 2022

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## REQUIREMENT FOR SPEAKERS:

Speaker must be a JILM's member.

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## CONTENTS OF PRESENTATION:

It must be original studies and completed one for presentation.

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## PRESENTATION FORMS:

- Oral presentation for general session or theme session.
- Poster presentation. English Poster Presentations are included in the Poster Session.

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## MANUSCRIPT LANGUAGE:

Manuscript should be written in Japanese or English. Abstract (about 100 words) and figure and table captions should be written in English even if it is Japanese manuscript. You can find out the instructions for preparation for manuscript on the web site (see: <https://www.jilm.or.jp/eng/page-meeting>).

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## INSTRUCTIONS FOR ORAL PRESENTATION:

- Speech (Lecture) time is 15 minutes and discussion time is 5 minutes.
- Online presentation using the Zoom meeting room.
- Presentation language: English or Japanese

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## INSTRUCTIONS FOR POSTER PRESENTATION:

- The poster session will be held in two parts, the first half and the second half.
- The presentation time is 1 hour.
- The online poster presentation using the Zoom breakout room.
- The poster session is divided into two categories. One is a regular poster session for Japanese speakers and the other is an English poster session for English speakers.

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## HOW TO APPLY FOR PRESENTATION:

1. Access to the JILM web site (<https://www.jilm.or.jp/>).
2. Click [My Page Login] and login with your ID and password. If you are not a member of JILM, please see the web page of [Enrollment and Membership]
3. Click [Annual Meeting]
4. You should choose your presentation form from the followings: (a) Oral presentation, (b) Japanese Poster Presentation, (c) English Poster presentation, (d) Oral Presentation or Japanese Poster Presentation, and (e) Presentation in theme session 1 or 2.
5. The presentation application fee will be free, so please continue to register for participation to the meeting.

6. An e-mail will be sent to you to inform a receipt number of your application and payment methods. Please pay your registration fee for participation to the meeting, according to the payment instructions.
7. Speakers must register for the meeting and pay the registration fee prior to submitting an application to present work. There is no fee for presenting at the meeting.

#### DETAILED INSTRUCTIONS FOR ONLINE POSTER PRESENTATION:

- The poster presenters also need to submit a manuscript.
- Poster should be prepared in Japanese or English.
- All of captions of figures and tables on the poster should be written in English. The English title of the presentation on Japanese poster must be added.
- Poster presentation data should be one page of power point or pdf, but image data with the same resolution as a normal A0 (841 mm in width×1189 mm in height) size poster.
- Poster presentation data should be submitted in advance and will be posted on the website as an e-poster during meeting.
- Poster session will be held in two parts, the first half and the second half.
- Presentation time is 1 hour.
- First half speaker should be entered Zoom breakout room at **13:00**, started the presentation at **13:10**, and finished the speech at **14:10** and handed over Zoom screen sharing to the presenters in the second half.
- Speaker in the second half should be entered Zoom breakout room at **14:05**, started the presentation at **14:15**, and finished the speech at **15:15**.
- Excellent Poster Presentation Awards from JILM president for the two categories will be given next week after the meeting. Prize winners will be announced on the Journal of JILM and the web site of JILM.
- Eligibility requirements for Awards: A regular or student member of JILM under 35 years old. A speaker can apply to only one poster presentation.

#### CONTACT DETAILS FOR INQUIRIES:

Office of The Japan Institute of Light Metals (JILM)

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