

1. General

“*Materials Transactions*” is a collaboratively published journal by 12 institutes. This guide describes submission guidelines of manuscript for authors through The Japan Institute of Light Metals, hereinafter called “JILM”.

2. Authors Instruction

In submission of the manuscript to *Materials Transactions*, it is required to meet the following conditions.

- (1) Its contents contribute to the scientific or technological development of the light metals and the related materials.
- (2) It has been neither copyrighted, published, nor under contribution for publication elsewhere. (3) It accords with Bylaws for Contribution to *Materials Transactions*.
- (4) It has been made according to the Manuscript Instructions.
- (5) Authors agree to transfer the copyright of the paper to JILM.
- (6) Authors pay the contribution and publication charge after the manuscript is accepted for publication.
- (7) Illegal and inappropriate research conducts are prohibited. Authors must agree to accept to be punished for the illegal conduct and to be taken measures for the inappropriate conduct based on the rules prescribed by JILM.
- (8) Authors agree to preserve the raw data, the experiment note, the specimen, the reagent and so on, which are used to write the paper and can verify the research results, in five years after publication.
- (9) First author must be a member of JILM.

3. Category of papers

- (1) Regular article: (The page limit is 10 printed pages)

Papers should have original content which reports the experimental and technological results of the light metals and the related materials. It is required that the scientific or technological quality is included sufficiently.

- (2) Translated article: (The page limit is 10 printed pages)

Papers based on published Japanese papers (KEIKINZOKU, Journal of JILM) will be accepted as long as they are submitted within one year of the publication. A footnote should be added to identify the original Japanese paper.

- (3) Rapid Publication: (The page limit is 4 printed pages)

Short papers suitable for the rapid publications, such as with novel and significant research results, new knowledge and ideas or proposals on technological developments are in this category.

- (4) Special Issue:

Papers can be contributed to Special Issues, decided by the Editorial Committee.

4. Prohibition of illegal conduct and inappropriate conduct of the research

In submission, authors should not do illegal conduct and inappropriate conduct of the research prescribed in the rules by JILM. As shown in an attached table, the papers are subject to judgment with regard to the acceptability as the original papers, containing the duplicated contents from company technical reports, the university bulletin, papers submitted to disclosed publication which are not regarded as original papers, abstract for the international conferences and symposiums, and international conference proceedings, which has no ISBN or ISSN number.

Since authors have the responsibility of the contents of the published paper, the authors are responsible for the accountability of the doubts of illegal conduct and inappropriate conduct of the research when they arise. When the unlawful conduct is proved, the paper is rejected, warned by the Editor's Announcement or retracted from the database as punishment. When the inappropriate conduct is proved, measures are taken based on the rules prescribed by JILM.

5. Copyright

The authors must follow the copyright policy of JILM.

6. Submission of papers

Authors must submit their manuscripts using online submission system at Editorial Manager, <http://www.editorialmanager.com/jilm/>.

The Received date is the date when the manuscript is received by the Editorial Committee.

The Accepted date is the date when the acceptance is notified by a reviewer to the Editorial Committee.

7. Reviewing

7.1 Peer review

The contributed papers are all subject to peer review by the Editorial Committee, regardless of the original publication in Japanese. Therefore, the manuscript may be returned for revision or rejected. In the case that the paper was resubmitted after the time limit for revision, it will be regarded as a newly contributed paper. Even if the paper is returned within the time limit for revision, the Editorial Committee can change the accepted date if the contents of the paper are revised too much.

Time limit for revision

Category of papers	Time limit for revision
Regular Article	one month
Rapid Publication	15 days
Special Issue	20 days

7.2 Acceptance of the paper

If the Editorial Committee accepts a paper for publication, the author will be notified in due course. Major revision such as author addition is not permitted after the acceptance.

7.3 Rejection of the paper

If the Editorial Committees decides to reject a manuscript for publication in *Materials Transactions*, the author will be notified with reasons for the paper being rejected.

8. Proof reading

The authors are responsible for the first proof reading, which is requested after typesetting process is finished. All corrections for a main body, tables and figures should be clearly indicated in the proofs.

If changes or replacement of the figure(s) are needed, the authors must send JILM new figure(s), as well as the eps file(s) by e-mail with attached file or (express) airmail. In that case, 1,000 JPY per one figure is needed to pay for charge. Unless both the corrected proofs and the list of the corrections are returned to JLIM and the payment confirmation is finished in time, your paper will be delayed for *Materials Transactions* next issue.

9. Cost borne by authors

(1) Authors will bear part of the cost for publication. Authors will be provided 50 reprints and free online access rights for one year.

Publication fee

Number of pages	2	3	4	5	6	7	8	9	10
Fee / JPY	20,000	30,000	40,000	50,000	60,000	77,000	90,000	108,000	120,000

(2) When some pages in color are requested for publication, the actual cost of 35,000 JPY per printed page shall be borne by the contributor.

(3) When additional reprint is requested beyond the complimentary 50 copies, the additional reprint charge shall be borne by the contributor.

Reprints fee

Number of copies	50	100	150	200	250
Fee / JPY	4,000	8,000	12,000	16,000	20,000

(4) When contributors request cover page for reprints, the extra surcharge of 12,000 JPY shall be applied.

10. Withdrawal of manuscript

In the case that a manuscript is withdrawn, a written notice of withdrawal should be addressed to the Editorial Committee. If the withdrawal notice is received after the completion of the printing frame, the author will be subject to a framing fee which is a half of the Contribution and Publication Charge.

11. Erratum

Erratum can be published if the author hopes after the paper is published. In case of author's mistake, the author will bear the cost for Erratum which is 20,000 JPY for one article.

Annex:

Type of publication	Type of papers		Judgement
Public Publication	Original papers published on academic journals	With review	Correspond to duplicate submission
	Review papers published on academic journals	With review	Correspond to duplicate submission
		Without review	Not correspond to duplicate submission
	Text or reference books	Without review	Not correspond to duplicate submission
	International conference proceedings and long abstract with ISBN or ISSN number	With review	Correspond to duplicate submission
		Without review	Not correspond to duplicate submission
	Patents		Not correspond to duplicate submission
	Disclosed academic dissertation by online	With review	Determined by the Editorial Committee
	Company technical report and university bulletin	Without review	Not correspond to duplicate submission
	Reports on Grant-in-Aid for Scientific Research and competitive research funding	Without review	Not correspond to duplicate submission
	Abstracts of domestic conference and symposium	Without review	Not correspond to duplicate submission
Short abstract within 2 pages of international conference	With and without review	Not correspond to duplicate submission	
Limited Circulation	Closed reports at symposium or international conference proceedings without ISBN or ISSN number	Without review	Not correspond to duplicate submission
Closed Publication	Research reports in organization	Without review	Not correspond to duplicate submission
	Academic dissertation without online access	With review	Not correspond to duplicate submission